



## LOCATION

The Education Centre is located within the grounds of St Vincent's Private Hospital Lismore, only 3km from the Lismore CBD. With its convenient location, state-of-the-art facilities and a dedicated support team offering personalised and professional service, the Education Centre is an ideal choice for your next meeting, video-conference, interview, conference or training event.

## Your Complete Event Solution

### Facilities

- Boardroom
- Conference/seminar room
- Multiple breakout rooms
- Meeting rooms
- Computer centre
- Complete room configuration flexibility
- Observation room connecting to Room 2
- On-site kitchen
- Alfresco dining option
- Individually climate controlled rooms
- Floor-to-ceiling natural light
- Onsite catering offering healthy and nutritious menu options
- Hearing assistance system

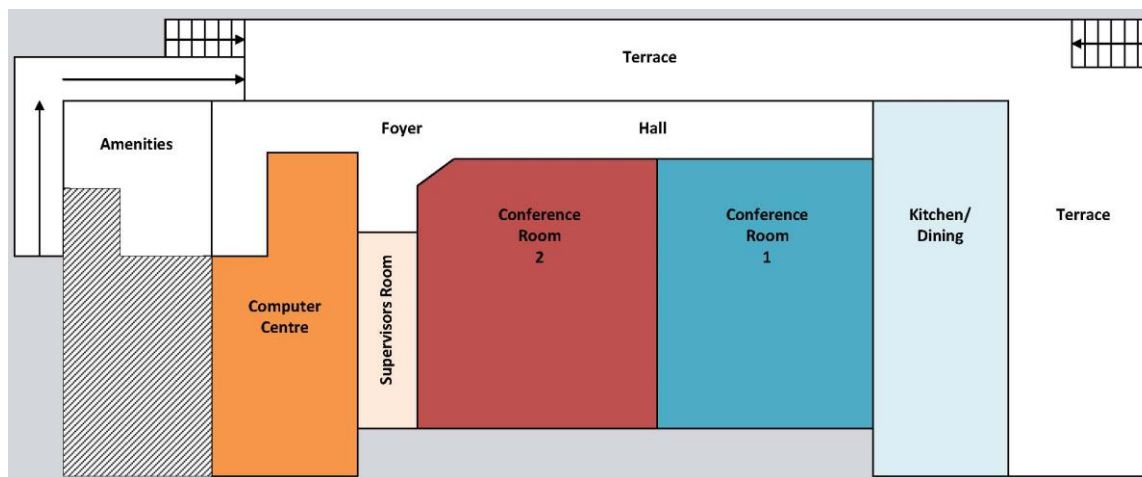
### Technology





- State of the art video conferencing
- Starboard tri touch interactive board
- High speed fibre internet connection for video conferencing
- State of the art video and web conference system compatible with all major video conferencing companies
- 100" 4K ultra bright laser ceiling mounted data projector facilities
- Lectern with microphone and laptop input
- High speed wireless internet
- House PC available to use with the latest Windows operating system and Office Suite

### Support

- One dedicated point of contact for all your requirements
- 24/7 technical support
- Personalised and professional service

## LAYOUT



Room	Dimensions	Sqr Mtrs	Boardroom	U-Shape	Classroom	Theatre	Cocktail
							
Room 1	7.0m x 8.8m	68	16	14	16	40	-
Room 2	7.8m x 8.8m	62	16	14	16	40	-
Room 1 & 2	8.8m x 14.8m	130	28	22	36	80	100

## RATES

Room	Room 1	Room 2	Room 1 & 2	Video Conferencing (room 1 only)	Computer Centre
Half Day	\$95	\$95	\$140	-	\$80
Full Day	\$140	\$140	\$240	-	\$130
Hourly	\$40	\$40	\$60	\$40*	\$30
Saturday Full Day	\$240	\$240	\$340	-	-
Sunday Full Day	\$270	\$270	\$400	-	-

Available between 8:00am to 5:00pm or as negotiated. Weekday evenings after 6pm charged at an hourly rate (minimum of 3 hours).

Technical support surcharge applies for events outside the hours 8:00am – 5:00pm.

\*Surcharge applies to video conferencing outside 8:00am – 5:00pm Monday-Friday.

All bookings incur tea/coffee costs of \$3.50 per person for half day or \$6 per person for full day unlimited onsite.

Rates subject to change as at July 2014.

All above prices exclusive of G.S.T.

Included in Room Hire	Extras
Room hire	Visualiser (electronic overhead projector)
Room set up	Photocopying and printing facilities
Audiovisual equipment in the room	Catering (packages available)
Basic technical support	Additional set-up or technical support

\*Video conferencing equipment not included with standard room hire

## ROOM SPECIFICATIONS

### ROOM 1

- The layout of room 1 is completely flexible and rooms 1 and 2 can combine to create one large space
- State of the art video and web conference facilities, with a dedicated high speed fibre internet connection compatible with all major video and web conferencing technologies
- One touch screen multi-function control panel
- Ceiling mounted projectors with main screen 100" 4K and audiovisual equipment available
- In-ceiling speaker system for conference and lectern microphone
- Laptop HDMI input available
- Central floor- boxes provide presenter with power, data and voice services
- High speed wireless internet
- Desktop microphone for video/teleconferencing
- Lectern with microphone and laptop connection into system
- Starboard tri touch interactive board
- House PC available to use with the latest windows operating system and Office Suite
- Floor-to-ceiling natural light (blinds installed)
- Registration desk - located at the entrance to the Education Centre
- Room separated from room 2 by a concertinaed acoustic wall panel
- CD/DVD/TV player
- Hearing assistance system

### ROOM 2

- The layout of room 2 is completely flexible and rooms 1 and 2 can combine to create one large space
- Ceiling mounted data projector facilities and audiovisual equipment (TV, CD, DVD capable)
- Main projector - Sony 4300 with main screen 100" 1345 x 2155
- In-ceiling speaker system for conference
- CD/DVD/TV player
- Laptop HDMI input available
- Central floor- boxes provide presenter with power, data and voice services
- High speed wireless internet
- House PC with Windows 7
- Electronic Whiteboard
- Floor-to-ceiling natural light (blinds installed)
- Registration desk located at the entrance of the Education Centre
- Room separated from room 1 by a concertinaed acoustic wall panel

## ROOM 1 and 2 COMBINED

- The room layout is completely flexible and can seat up to 80 people
- State of the art video and teleconferencing facilities , with a dedicated high speed fibre internet connection compatible with all major video and web conferencing technologies
- Ceiling mounted data projector facilities and audiovisual equipment (TV, CD, and DVD capable)
- One touch screen multi-function control panel
- 2 x 100" 4K ultra bright laser ceiling mounted data projector facilities
- House PC available to use with the latest Windows operating system and Office Suite
- Multiple media inputs
- Front of house speakers for content from PC, TV and DVD sound. Ceiling speakers for video/teleconference
- Laptop HDMI input available
- Central floor- boxes provide presenter with power, data and voice services
- Wireless internet
- Desktop microphone for video/teleconferencing
- Lectern with microphone and laptop connection into system
- Starboard tri touch interactive board
- Electronic Whiteboard
- Floor-to-ceiling natural light (blinds installed)
- Registration desk located at the entrance of the Education Centre
- Hearing assistance system

## COMPUTER CENTRE

- The layout of the room is boardroom with computer workstations along one wall
- Epson ceiling mounted data projector and screen 118" 1400x2600
- Yamaha HDMI AV Receiver
- In ceiling speakers which link to AMP
- Additional PC with Windows 7 which connects to projector
- Wireless internet
- Panasonic 60" Electronic Whiteboard

## KITCHEN

- On-site kitchen
- Kitchen can also double as a breakout room if available

## OUTDOOR TERRACE

- Alfresco dining option
- Possible breakout area

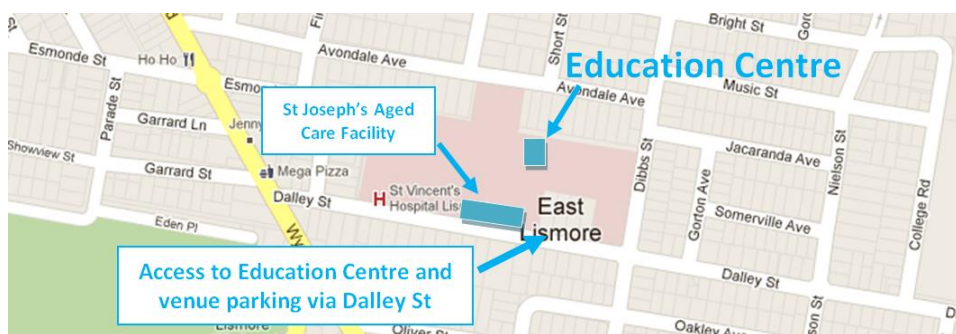
## DISABLED ACCESS

The Education Centre is accessible via a ramp at the side of the building and a disabled parking space is located next to the centre (access from Avondale Ave car park).

## PARKING FACILITIES

Off street parking is available adjacent to the Education Centre and accessible from Dalley Street, Lismore. Free on street parking is also available on Dalley Street and surrounding streets.

## LOCATION



## CATERING PACKAGES

All our food is prepared on-site to provide you with the freshest cuisine available. We offer a delicious range of catering options to choose from, or alternatively, we can work with you to meet your needs.

We cater for special dietary requirements.

PACKAGES		
<b>Hot Lunch Share Menu</b>	\$28.00 per person	Select 2 mains and 2 salads from our share-style menu plus 1 platter.
<b>Gourmet Cold Lunch Package</b>	\$18 per person	A selection of sandwiches will be provided plus select 1 platter option from our menu.
<b>Finger Food Package</b>	\$20 per person	Select 6 pieces from the Finger Food menu and sandwich menu plus 1 platter.

**For Education Centre reservations and enquiries contact:**

Executive Office  
**St Vincents Private Hospital**  
 PO Box 572, LISMORE, 2480  
 Phone: (02) 6627 9239  
 Email: [educentre@svh.org.au](mailto:educentre@svh.org.au)

**PHOTO GALLERY**



**Conference  
Room 1**



**Conference  
Room 2**

**Conference Rooms 1 & 2 Combined**



**Computer Centre**

**Education Centre Kitchen**



**Alfresco  
Dining**