StVincent's LISMORE

# PATIENT REGISTRATION FORM

**To be completed by the patient (or support person) and returned immediately to confirm your booking**

(Affix patient identification label here)

URN:

Family Name:

Given Names:

Date of Birth: Gender: M ❑ F ❑

## PATIENT DETAILS

| | |
|---|---|
| Title: (please circle) Mr / Mrs / Ms / Miss / Dr / ..... | Phone (Home): |
| Surname: | Phone (Work): |
| Previous Surname: | Phone (Mobile): |
| Given Names: | May we leave a voice message / SMS alert? ❑ Yes ❑ No ❑ N/A |
| Sex at birth: Gender identify as: | Email: |
| Date of Birth: | Marital Status: ❑ Single (never married) ❑ Married ❑ Defacto |
| Residential Address: | ❑ Widowed ❑ Divorced ❑ Separated |
| | Occupation: |
| Suburb: Post Code: | Religion: |
| Postal Address (if different from above): | Country of Birth: |
| | Are you (is the person) of Aboriginal or Torres Strait Islander origin? |
| Suburb: Post Code: | ❑ No ❑ Yes, Aboriginal ❑ Yes, Torres Strait Islander |
| Have you been a patient at St Vincent's before? ❑ Yes ❑ No | ❑ Yes, both Aboriginal and Torres Strait Islander |
| Have you been a patient in any hospital within the last 28 days? | Preferred Language: Interpreter: ❑ Yes ❑ No |
| This Hospital: ❑ Yes ❑ No Other Hospital: ❑ Yes ❑ No | Are you an Australian Resident? ❑ Yes ❑ No |

## MEDICAL OFFICER DETAILS

| | |
|---|---|
| Admitting Doctor: | Local Doctor: |
| Date of Surgery: Admission Date: | Address: |
| Referring Dr: | Suburb: Post Code: |
| Address: | Phone: Fax: |

## MEDICARE CARD DETAILS

Medicare No. ☐☐☐☐☐☐☐☐☐☐ Reference No. ☐ (in front of your name on the card) Exp:...../.....

## CONCESSION CARD DETAILS

Do you have any type of pension/concessional benefits card?

❑ No ❑ Health Care Card (Green) ❑ Pensioner Concession Card (Blue) ❑ Commonwealth Seniors Card (Orange)

Benefit Card No: Benefit Card Expiry date: / /

Have you reached the PBS Safety Net for Pharmaceuticals? ❑ Yes ❑ No

Type of Card: ❑ SN Entitlement Card Card No: SN

❑ CN Concessional Card Card No: CN

**DVA Card No:** DVA Card Colour (please circle): Gold / White / Orange Exp: /

Details of cover (white card only):

## HEALTH INSURANCE DETAILS

If using Private Health Cover, please confirm these details with your Fund prior to completion

Insurance Type: ❑ Private Health Fund ❑ Self Funded

Health Fund: Table:

Membership No: Do you have an excess or co-payments? ❑ Yes ❑ No Amount: $

Have you changed your level of insurance cover in the last 12 months? ❑ Yes ❑ No

BINDING MARGIN – DO NOT WRITE

PATIENT REGISTRATION FORM

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(Affix patient identification label here)

URN:

Family Name:

Given Names:

Date of Birth: Gender: M ❑ F ❑

## NEXT OF KIN / EMERGENCY CONTACT 1

| | |
|---|---|
| Name: Title: | Relationship to patient: |
| Address: | Phone (Home): |
| | Phone (Work): |
| Suburb: Post Code: | Phone (Mobile): |

## NEXT OF KIN / EMERGENCY CONTACT 2

| | |
|---|---|
| Name: Title: | Relationship to patient: |
| Address: | Phone (Home): |
| | Phone (Work): |
| Suburb: Post Code: | Phone (Mobile): |

## ADVANCED HEALTH DIRECTIVE / ENDURING POWER OF ATTORNEY

Do you have a current Advance Health Directive? ❑ Yes ❑ No

Do you have enduring power of attorney – health and medical guardian? ❑ Yes ❑ No

Name: Relationship: Phone:

## WORKERS COMPENSATION / THIRD PARTY

Written approval will be required prior to admission

| | | |
|---|---|---|
| Claim No.: | Date of Injury/Accident: | |
| Employer: | Phone No.: | Fax No.: |
| Address: | Suburb: | Post Code: |
| Insurance Company: | Phone No.: | Fax No.: |
| Address: | Suburb: | Post Code: |
| Contact Person: | | |

## ACCOMMODATION PREFERENCE

St Vincent's cannot guarantee your accommodation preference will be granted as room allocations are based on availability and clinical need

Room Preference: ❑ Shared room ❑ Private room (please be aware that a copayment may be required for a private room)

## HOSPITAL INFORMATION

**By ticking the following boxes I acknowledge that I have read and understood the following information:**

❑ Patient Information Booklet ❑ Australian Charter of Healthcare Rights ❑ St Vincent's Privacy Policy

❑ *During my stay I would like a wellbeing visit from a social contact volunteer (non-religious) or a chaplain*

❑ *I do not wish to receive information about the Hospitals services and activities, including fundraising appeals*

**Patient's Signature:**..... **Date:** .....

**By signing below I declare that I am the person responsible for this account and acknowledge that I have read, understood and agreed to the following:** ❑ Informed Financial Consent ❑ Payment Information

**Person responsible for payment of accounts to sign here:**

Name:..... Signature: ..... Date: .....

**Has this form been completed by the patient:** ❑ Yes ❑ No

If No, your name:..... Contact No.: .....

## *OFFICE USE ONLY*

| | | |
|---|---|---|
| Table: | Membership Financial ❑ Yes ❑ No | Date: |
| Excess: | Eligibility Confirmed ❑ Yes ❑ No | Signature: |
| Co-Payment: | Estimate of Costs $ | UR No.: |
| Table joining date: | Patient notified ❑ Yes ❑ No | Admission No.: |

PATIENT REGISTRATION FORM

BINDING MARGIN – DO NOT WRITE

StVincent's LISMORE

# PATIENT HEALTH QUESTIONNAIRE

(Please complete the following sections to help us plan your care)

(Affix patient identification label here)

UR:

Family Name:

Given Names:

Date of Birth: Gender: M ❒ F ❒

## TO BE COMPLETED BY THE PATIENT (or their representative)

Admission Date: ..... / ..... / ..... Form completed: ..... / ..... / ..... Are you filling this form out for yourself? Yes ❑ No ❑

If No, name of person completing form: ..... Relationship to patient: .....

Reason for Admission: .....

.....

**Medical / Surgical History** (attach a list if insufficient space). Please list previous operations, dates and any problems with anaesthetics.

.....

.....

.....

Do you have someone to take you home from hospital and stay with you overnight? Yes ❑ No ❑ .....

## ALLERGIES AND ADVERSE REACTIONS

Do you have any allergies or sensitivities? ❑ Yes ❑ No

Have you had an allergic reaction to any drugs, tapes, lotions, latex or rubber, foods (e.g. peanuts)? Yes ❑ No ❑

If Yes, specify allergy and reaction:

| Allergic To: | Reaction | Allergic To: | Reaction |
|---|---|---|---|
| | | | |
| | | | |
| | | | |
| | | | |

## MEDICATIONS (Please tick Yes or No to all of the following questions and provide details as requested)

Please bring to hospital all medications you are currently taking (including complimentary therapies/over the counter medications), in the original packaging and repeat / authority prescriptions. On admission, please bring a list of your current medications from your GP.

| | Yes | No | |
|---|---|---|---|
| Do you take or have you recently taken blood thinning medication i.e. Aspirin, Warfarin, Clopidogrel or anti-inflammatory drugs? | ❑ | ❑ | Name of Medication: ..... Date last taken: ..... OR still taking ❑ Yes |
| Are you taking any other prescription or non-prescription medications or complimentary medicines including vitamins / minerals / fish oil / herbal remedies? | ❑ | ❑ | If Yes, please list your current medications below *(attach a separate list if insufficient space)* |

| Medication | Dose/Frequency | Medication | Dose/Frequency |
|---|---|---|---|
| | | | |
| | | | |
| | | | |

## INFECTION CONTROL ASSESSMENT (Please tick Yes or No to all of the following questions and provide details as requested)

| | Yes | No | |
|---|---|---|---|
| Have you ever had a multi-resistant infection? (e.g. MRSA, UK-EMRSA, VRE, ESBL) | ❑ | ❑ | Specify Type: ..... Year: ..... Facility / Hospital? ..... |
| Have you ever had Tuberculosis? | ❑ | ❑ | Specify at what age: ..... |
| Have you had any recent vomiting or diarrhoea? | ❑ | ❑ | When? ..... |
| Hepatitis | ❑ | ❑ | Type: ..... Year: ..... |
| Admitted to any overseas hospital in the last 12 months? | ❑ | ❑ | When / where? |
| Have you ever been notified you may be at risk of Creutzfeldt-Jakob Disease (CJD)? | ❑ | ❑ | If family history of CJD, please specify who: ..... If other Prion Disease: has a genetic cause been excluded? ❑ Yes ❑ No |
| Do you have a family history of 2 or more first degree relatives with CJD or other Prion Disease? | ❑ | ❑ | |
| Have you been involved in a "Look Back: study for CJD or are you in possession of a "Medical in Confidence letter" regarding risk of CJD? | ❑ | ❑ | |
| Have you received human pituitary growth hormone treatment for infertility or growth hormone for short stature, prior to 1986? | ❑ | ❑ | When? ..... Why? ..... |
| Have you had surgery on the brain or spinal cord before 1990 that may have involved a Dura Mater graft? | ❑ | ❑ | Surgeon: ..... Hospital: ..... Year: ..... |
| Do you have a pre-existing neurological disease that is awaiting medical assessment? | ❑ | ❑ | Specify: ..... ..... |

BINDING MARGIN – DO NOT WRITE

PATIENT HEALTH QUESTIONNAIRE

StVincent's LISMORE

# PATIENT HEALTH QUESTIONNAIRE

(Please complete the following sections to help us plan your care)

(Affix patient identification label here)

UR:

Family Name:

Given Names:

Date of Birth: Gender: M ❒ F ❒

PATIENT HEALTH QUESTIONNAIRE

| **Do you have any of the following?** If **Yes**, please provide further details in the right hand column | | |
|---|---|---|
| Chest pain / Heart attack / Angina | ❑ Yes ❑ No | Details: |
| High blood pressure | ❑ Yes ❑ No | Medication ❑ Yes ❑ No |
| ❑ Pacemaker ❑ Implantable defibrillator | ❑ Yes ❑ No | Bring your ID card for staff to copy |
| Palpitations / Irregular heartbeat / Heart murmur | ❑ Yes ❑ No | Medication ❑ Yes ❑ No |
| Rheumatic Fever | ❑ Yes ❑ No | If yes, year?..... |
| Shortness of breath / chest pain after exercising or climbing stairs | ❑ Yes ❑ No | Medication ❑ Yes ❑ No |
| Asthma | ❑ Yes ❑ No | Last attack:..... Medication ❑ Yes ❑ No |
| ❑ COPD ❑ Emphysema ❑ Lung disease | ❑ Yes ❑ No | Details: |
| Sleep apnoea | ❑ Yes ❑ No | CPAP: ❑ Yes ❑ No (If yes, please bring CPAP machine) |
| Stroke / Mini stroke (TIA) | ❑ Yes ❑ No | Specify any residual weakness / symptoms: |
| ❑Multiple Sclerosis ❑Motor Neuron's ❑Parkinson's | ❑ Yes ❑ No | |
| Faints / Blackouts / Dizzy spells | ❑ Yes ❑ No | Details: |
| Epilepsy / Fits / Seizures | ❑ Yes ❑ No | Last occurrence:..... Medication ❑ Yes ❑ No |
| Fallen in last 12 months | ❑ Yes ❑ No | Details: |
| Mobility issues / walking aids | ❑ Yes ❑ No | Details: |
| ❑ Short term memory loss ❑ Confusion | ❑ Yes ❑ No | |
| ❑ Diagnosed Dementia | ❑ Yes ❑ No | |
| Diabetes : ❑ Pre-diabetes ❑ Type 1 ❑ Type 2 | ❑ Yes ❑ No | Managed by: ❑ Diet ❑ Tablets ❑ Insulin |
| Comorbidities related to your diabetes? (e.g. neuropathy, retinopathy, PVD, renal failure) | ❑ Yes ❑ No | Details: |
| Blood / Clotting problems | ❑ Yes ❑ No | Details: |
| Have you ever had blood clots (i.e. DVT or PE)? | ❑ Yes ❑ No | Year:..... ❑ Legs (DVT) ❑ Lungs (PE) |
| Have you ever had a blood transfusion? | ❑ Yes ❑ No | Year:..... Did you have a reaction? ❑ Yes ❑ No |
| ❑Reflux ❑Stomach/duodenal ulcers ❑Hiatus hernia | ❑ Yes ❑ No | Medication ❑ Yes ❑ No |
| Chronic bowel disease (Crohn's, Ulcerative Colitis) | ❑ Yes ❑ No | Details: |
| Chronic kidney disease | ❑ Yes ❑ No | Dialysis ❑ Yes ❑ No |
| Special dietary requirements | ❑ Yes ❑ No | Details: |
| Have you ever smoked tobacco? | ❑ Yes ❑ No | If Yes, have you smoked in the last 30 days? ❑ Yes ❑ No |
| Do you take recreational (party) drugs? | ❑ Yes ❑ No | What do you take and how often? |
| Do you drink alcohol? | ❑ Yes ❑ No | Circle standard drinks per day Nil 1-2 3-4 4+ |
| Arthritis | ❑ Yes ❑ No | ❑ Rheumatoid ❑ Osteoarthritis ❑ Other ..... |
| Implants or prostheses? (e.g. joint replacement, vascular stents, cardiac stents / valves) | ❑ Yes ❑ No | Details: |
| Impaired: ❑ Vision (Left / Right)<br>❑ Hearing (Left / Right) | ❑ Yes ❑ No<br>❑ Yes ❑ No | Specify aids: |
| Dental treatment | ❑ Yes ❑ No | ❑ Caps ❑ Crowns ❑ Dentures ❑ Implants ❑ Loose teeth |
| Have you or any family members had reactions to anaesthetic? (e.g. malignant hyperthermia) | ❑ Yes ❑ No | Details: |
| Difficulty swallowing, opening mouth or moving neck | ❑ Yes ❑ No | Details: |
| Have you had any lymph nodes removed? | ❑ Yes ❑ No | Site (e.g. axilla-under arm, groin): |
| Are you currently taking any cytotoxic medication? | ❑ Yes ❑ No | Date of last dose:..... / ...../..... |
| ❑ Anxiety ❑ Depression ❑ Emotional disorders | ❑ Yes ❑ No | Medication ❑ Yes ❑ No |
| Female patients – could you be pregnant? | ❑ Yes ❑ No | Date of last period:...../...../..... |

Patient weight: ..... Kg Patient height:.....cm / ft (confirmed on admission) BMI: ..... (Nurse to complete)

**Office Use Only:** (Nurse to initial each action) Form reviewed by Nurse: ...../...../ ..... (sign).....

Commence Infection Control Care Plan? ..... Complete OR Risk Alert Form? ❑ Yes ❑ N/A .....

ICC Contacted (ICC Notification Form)? ..... **ID Alert Bands:** (please circle) **RED** **WHITE** .....

BINDING MARGIN – DO NOT WRITE

# PATIENT INFORMATION SHEET
# COLONOSCOPY AND POLYPECTOMY

The colonoscope is a long, highly flexible tube about the thickness of a finger. It is inserted through the anus (back passage) into the colon (large intestine or bowel) and allows inspection of the entire large bowel and often the lower part of the small bowel. A variety of operations can be carried out through the colonoscope, including taking small tissue samples (biopsies) and removal of polyps (polypectomy). The alternative method of examining the bowel is a barium enema. This is generally considered to be less accurate and does not allow the taking of tissue samples or the removal of polyps.

X-ray screening is rarely used during the procedure but it is essential for female patients that there is NO POSSIBILITY OF PREGNANCY. You should advise your doctor or the nursing staff if there is any doubt about this matter.

The procedure will be pain-free and carried out under intravenous anaesthesia, administered by a Specialist Anaesthetist. At the time of the examination you will be sedated so it is not possible to discuss the removal of polyps with you during the procedure. Therefore, we would ask you to give consent to the removal prior to the examination. The procedure takes 20-60 minutes. On waking you may or may not experience discomfort in the abdomen due to gas within the bowel. This is rapidly relieved by passing wind and is a normal part of the examination.

For the inspection of the bowel alone, complications of a colonoscopy are rare, with most surveys reporting complications of 1/1000 examinations or less. Complications can include intolerance of the bowel preparation solution or reaction to sedatives used at the time of the examination. Perforation or major bleeding from the bowel is extremely rare but if it occurs, may require surgery the same day. Where operations are carried out at the time of colonoscopy (such as removal of polyps or dilatation of strictures), there is a slightly higher risk of perforation or bleeding from the site where the operation is performed. However, cancer of the large bowel may arise from pre-existing polyps so it is advised that if any polyps are found that they be removed at the time of the examination to prevent the possibility of subsequent development of cancer. The polyps are retrieved and sent to Pathology for analysis.

I have read and understand the above information and the information the hospital has given me regarding my proposed procedure.

I acknowledge that I have been instructed, that upon discharge from the Endoscopy Unit for 24 hours I should NOT:

- Drive a car or other vehicles
- Operate machinery, household electrical and gas equipment
- Light any fires
- Go to work
- Sign any legal or important documents
- Be in a position of supervision or responsibility
- Do anything which potentially endangers myself or other people

I received these instructions prior to undergoing any anaesthetic or sedation.

Signed:..... Date:...../...../.....

Witness:..... Date:...../...../.....

# PATIENT INFORMATION SHEET
# UPPER GASTROINTESTINAL ENDOSCOPY

Upper gastrointestinal endoscopy involves the inspection of the oesophagus (foodpipe), stomach and duodenum using a flexible fibreoptic instrument about 1cm in diameter. The test is normally requested by your doctor if he or she suspects some disease such as stomach or duodenal ulcers, or inflammation or narrowing of the oesophagus.

The alternative investigation is a barium swallow or meal examination. Most Gastroenterologists consider endoscopy to be a more accurate investigation for the majority of upper gastrointestinal complaints.

You will need to fast for 6 hours before the procedure. Your throat may be sprayed with local anaesthetic which is unpleasant tasting and will provide a numb feeling in your throat. The procedure will be pain-free and carried out under intravenous anaesthesia, administered by a Specialist Anaesthetist.

The procedure takes 5-15 minutes. Small pieces of tissue lining the upper gastrointestinal passage (biopsies) may need to be taken during the procedure, but you will not experience any discomfort. You will usually be drowsy for approximately 30 minutes after the procedure, after which you can recommence eating and drinking.

Diagnostic upper gastrointestinal endoscopy is very safe and complications are exceedingly rare. Some patients will experience a sore throat for 1 to 2 days after the examination. Reactions to the sedatives given are also rare and specific precautions are taken to administer extra oxygen, monitor the oxygen level in your blood and to monitor your blood pressure and pulse during the procedure to reduce any risks.

Damage to the oesophagus, including perforation, is a very rare complication.

If you are given intravenous sedation (most patients) you must not drive yourself home or perform demanding tasks, either physically or mentally for the remainder of the day. In the unlikely event that you should develop any pain, fever, vomiting or blood loss after the procedure, you should notify your doctor or hospital immediately.

I have read and understand the above information and the information the hospital has given me regarding my proposed procedure.

I acknowledge that I have been instructed, that upon discharge from the Endoscopy Unit for 24 hours I should NOT:

- Drive a car or other vehicles
- Operate machinery, household electrical and gas equipment
- Light any fires
- Go to work
- Sign any legal or important documents
- Be in a position of supervision or responsibility
- Do anything which potentially endangers myself or other people

I received these instructions prior to undergoing any anaesthetic or sedation.

Signed:..... Date:...../...../.....

Witness:..... Date:...../...../.....